

Organizational Profile of Proships



Address:

Protibandhi Shishu Shiekkha O Paricharja Samity (Proships)

KachariPara, College Road, Upazilla- Islampur

Dist: Jamalpur, Country: **Bangladesh**

E mail: proships.jamalpur@gmail.com

Cell Phone: 017 49 49 2007 ,

Name of the Organization : Protibandhi Shishu Shiekkha O Paricharja Samity (PROSHIPS)

Registered office Address:

Protibandhi Shishu Shiekkha O Paricharja Samity (Proships)
Kacharipara, College Road
Upazilla- Islampur
Dist: Jamalpur, Country-Bangladesh
Cell Phone: 017 4949 2007 , 011991084 66 (CEO) 01716869243 (Director)
E mail: proships.jamalpur@gmail.com

Contact Person and Address:

Contact person Name	Mr.Rafiqul Islam
Designation	Chief Executive
Head office Address	Protibandhi Shishu Shiekkha O Paricharja Samity (Proships) KachariPara, College Road Upazilla- Islampur Dist: Jamalpur Bangladesh
Phone no.	Mobile: 017 49 49 2007 (CEO),017168 69 243(Director)
E mail:	E mail: proships.jamalpur@gmail.com

Upazilla Offices:

No	Name of Upazilla	Address of Upazilla offices	Contact numbers
01	Dewangonj Upazilla	Protibandhi Shishu Shiekkha O Paricharja Samity (Proships) Chikajai Char Rashta - Madrasha Road Dewangonj Bazer, Dewangonj Upazilla Dist: Jamalpur	Mr.Azharul Islam 0172- 131 8027 Mr.Habibur Rahaman 0172-790 9649
02	Islampur Upazilla	Protibandhi Shishu Shiekkha O Paricharja Samity (Proships) Kacharipara , College Roaad Upazilla Islampur Dist: Jamalpur	Mrs.Mitali Akhter Admin and accounts

Brief history:

Protibandhi Shishu Shiekkha O Paricharja Samity (Proships) is a Non government voluntary organization. **Proships** was established in 1999 with the initiate of group of young, educated, dedicated professional and social workers. I am Mr.Rafiqul Islam (Presently work as Director) had been works in organization of HICARE since 1987 as a teacher of the Deaf Children for speech and language development and Mrs.Begum Rokeya Sarder associated herself with the same profession. When we went to our village on any excursion, occasion of any festival, Parents of many disable children desired meeting with us to have consultancy for their rehabilitation measure. We are accordingly provided them with support /cooperation but it was very small scaled due to our limitation. In this way as we are empathetically carry out them and we came to striving conscience to insure rights and opportunities of those disable children. Begum Rokeya Sarder motivation their family member about situation of the Children With Disabilities(CWDs) and form of organization and to take steps to run works in this respect.

Year of Establishment: 16th December 1998

Legal status of the Organization.

SL no	Registration Authority	Registration No.	Registration Date
01	Directorate of social services, Govt. of Bangladesh	No- JA 00452	Date 09.06.1999
02	NGO Affairs Bureau for foreign donation received. Govt. of Bangladesh	1730	Date -14.08.2002. and its last renewal Date:06th December 2012.

GOAL OF ORGANIZATION:

PROSHIPS Goal is to improve the ultimate socio-economic and cultural condition of the community through the development of the most disadvantaged, vulnerable people, women, children and the people with disabilities to ensure their equal rights and opportunities for participation in the mainstream development.

Vision of the Organization:

PROSHIPS has been working with the vision to promote development programs in the community to improve the overall socio-economic and cultural condition of the disable , most disadvantaged children , adolescent, of the community. Special emphasis is given on preventing disability, ensuring maternal child health, adolescent family life education and reproductive health education, awareness on Sexual Abuse , and HIV/ AIDS and its prevention , restoration of child/ human rights and human resource development. PROSHIPS have been trying to implement action programs with the active involvement and participation of the community people. PROSHIPS aspire for a suppression free society with prosperity, peace and equity where all people could get proper opportunity and equal rights to develop.

Objectives Of the Organization :

- Implement programs to promote health, education and socio-economic development of the most disadvantaged, vulnerable groups and the disabled people;
- Undertake programs for prevention of disability in the community;
- Promote training and educational programs for prevention of disability and rehabilitation of the disabled people in the community
- Provide educational support and stipend to the talented disabled children and students;
- Conduct baseline survey for identification of the disabled persons and to find out the prevalence rate as well as common causes of disability in the community;
- Advocacy and lobbying with the policy makers, local authority and the elite groups to restore the rights of the disabled children and persons;
- Prepare and collect IEC materials on the basic facts of disability, disability prevention & intervention and disseminate the information among relevant groups;
- Exchange and sharing of experiences of intervention with the other NGOs and parties involved in disability activities;
- Create benevolent fund for the welfare of the disabled children and persons;
- Promote IGAs for economic self-reliance of the disabled persons or the families of the disabled persons in the community;
- Establish effective coordination mechanism between the national and international donor/support agencies and the agencies involved in disability movement;
- Promote programs for integrating the disabled CWDS and PWDs in to mainstream development of the community;
- Provide emergency relief materials to disable, destitute and disadvantaged children and their families of any catastrophe.
- Publication of news letters to disseminate information on the day to day matters of the disable, destitute and disadvantaged children/people and issues related to their development.

- Operate the activities with Marginal community in order for taking the marginal and disable community in to mainstream development activities of the society.
- Arrange Program with all children of the society to retain the honor and dignity of the Children with Disabilities (CWDs).
- Take action to prevent the loss due to Climate Change and others natural calamities and operation relief Program combat then on urgent need Basis.

Primary and Secondary Stakeholder:

01.Children with disabilities, different disadvantaged and affected children groups will be primary target beneficiaries.

02.Primary and Secondary School Students, Family members, community leaders, school teachers, religious leader, representative of the local authorities and other people will be the secondary beneficiaries.

Working Areas

No	Name of District	Name of Upazilla	Name of Unions
01	Jamalpur	Islampur upazilla	<ul style="list-style-type: none"> • Islampur Sader • Patharshi Union • Polobandha Union • Islampur Paworashava
		Dewangonj Upazilla	<ul style="list-style-type: none"> • Dewangonj Sader Union • Chikajani Union • Chukai Bari Union • Bahadurabad Union • Hatibhanga Union • Dewangonj Paworashava

		Bakshigonj Upazilla	<ul style="list-style-type: none"> • Bakshigonj Union
		Melandha Upazilla	<ul style="list-style-type: none"> • Mahamudpur Union • Melandha Paworashava
		Madergonj upazilla	<ul style="list-style-type: none"> • Balijuri Union
		Sharishabari Upazilla	<ul style="list-style-type: none"> • Sharishabari Sader
		Jamalpur Sader upazilla	<ul style="list-style-type: none"> • Jamalpur paworashava • all Union parishad

Program Implementation approach

PROSHIPS has been implementing its entire program through community based approach. It is consider community based rehabilitation (CBR) is the only effective approach that ensure development of the disable Children through optimum utilization of available resources of the community. Available resources in this regard included material resources, human resources and existing services and facilities of the communities.

Coordination and network

PROSHIPS has been maintaining coordination and functional network with the specialized groups as community leaders, local elite, social communicators and activists, specialist professional groups, traditional health practitioners, environmentalists and all people of goodwill.

No	Membership of Networking Bodies	Nature of the Networks	Remarks.
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01	National Forum of Organizations Working with the Disabled (NFOWD).	It's a national networking agencies for promoting rights of Person with Disabilities in Bangladesh	
02	Bangladesh Shishu Adhikar Forum (BSAF)	It's a national Networking agencies for Promoting Rights of Children in Bnagladesh	
03	Center for Disability in Development (CDD)	It is Networking agencies and development agencies for Person with Disabilities.	

Acknowledgement.

We are very much grateful to our partner /donors contributor for our implementing project activities through financial and kind support. Those are – Global Giving Foundation (USA) ,Handicap International Bangladesh office, SLF Netherlands-DRRA ,Centre for disability in Development (CDD) –Christ fall Blindness Mission(CBM) Manusher Janno Foundation (MJF) Jatio Protibandhi Unnoyan Foundation, Ministry of Social Welfare, Govt. of Bangladesh and Directorate of Primary Education , Govt of Bangladesh . We are also thankful Bangladesh Shishu Adhiker forum (BSAF) Centre for services information on disability (CSID) National Forum of working organization with disabled (NFOWD) for information services on Child rights and disability issues.

Ongoing Project 2020

Year	Name of Projects	Activities of this Project	Geographical Areas of Working	Name of Partners/ Donors
2020	Community based rehabilitation activities for development of the person with Disabilities.	Educational Material support Treatment and Medicine support IGAs support for Person with Disabilities	Islampur and Dewangonj Upazilla Under Jamalpur district	Jatio Protibandhi Unnoyan Foundation, Ministry of Social Welfare, Govt.of Bangladesh.
2020	Support for Education ,Health Services activities of Person with Disabilities	Support for Education ,Health Services activities of Person with Disabilities	Islampur Upazilla under Jamalpur district	Global Giving Foundation(USA)
2020	Promotion of Human rights of Persons with Disabilities in Bangladesh (PHREPBD)	SHGs formation and operation , Conduct Awareness and advocacy program , Conduct Group meeting on Disability Law, CRC, Violence against Women ,Legal aid support and Health issues(Mental illness ,HIV/AIDS, Disability Prevention,	Bahadurabad and Hatibhanga Union under Dewangonj Upazilla	Centre for Disability in Development (CDD) & CBM Australia

		Orientation with student on Disability issues, Early Hearing loss and prevention deafness, Training on skill development- Livelihood /IGAs		
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Previous Working Experience with National and Foreign Donors Agencies supported Project.

Year	Name of Projects	Activities of this Project
2019	Support for Education ,Health Services activities of Person with Disabilities	Support for Education materials ,Health Services activities of Person with Disabilities
2019	Promotion of Human rights of Persons with Disabilities in Bangladesh (PHREPBD)	SHGs formation and operation , Conduct Awareness and advocacy program , Conduct Group meeting on Disability Law, CRC, Violence against Women ,Legal aid support and Health issues(Mental illness ,HIV/AIDS, Disability Prevention, Orientation with student on Disability issues, Early Hearing loss and prevention deafness, Training on skill development-Livelihood /IGAs

Year	Name of Projects	Activities of this Project	Geographical Areas	Name of Partners/
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			of Working	Donors
2018	Support for Education ,Health Services activities of Person with Disabilities	Support for Education ,Health Services activities of Person with Disabilities	Islampur and Dewangonj Upazilla under Jamalpur district	Global Giving Foundation(USA)
2018.	Promotion of Human rights of Persons with Disabilities in Bangladesh through Disability Inclusion (PHREPBD-DI)	SHGs formation and operation , Conduct Awareness and advocacy program , Conduct Group meeting on Disability Law, CRC, Violence against Women ,Legal aid support and Health issues(Mental illness ,HIV/AIDS, Disability Prevention, Orientation with student on Disability issues, Early Hearing loss and prevention deafness, Training on skill development- Livelihood /IGAs	Bahadurabad and Hatibhanga Union under Dewangonj Upazilla	Centre for Disability in Development (CDD) & CBM Australia
2017	Food ,Education, Health and treatment support to Disable Children and their	Food ,Education, Health and treatment support to Disable Children and their Families after Flood rehabilitation activities.	Dewangonj and Islampur Upazilla under Jamalpur District	Global Giving Foundation (USA)

	Families after Flood rehabilitation activities.			
2017	Support for Education ,Health Services activities of Person with Disabilities	Support for Education ,Health Services activities of Person with Disabilities	Islampur and Dewangonj Upazilla under Jamalpur district	Global Giving Foundation(USA)
2017.	Maternity Allowance Program for Poor Mother	Training Program on Personnel hygiene, Safe maternity and Care of Pregnant period, Nutrition, Education, Prevention of Early marriage, Family Planning ,reproductive health (Prevention of AIDS/HIV),Breast Feeding ,Gender and women rights, IGAs, Care of mother and child ,Disability and Disaster management	Jamalpur Sader Upazilla all Unions	Directorate of Women affairs ,Govt. of Bangladesh

2017.	Promotion of Human rights of Persons with Disabilities in Bangladesh through Disability Inclusion (PHREPBD-DI)	SHGs formation and operation , Conduct Awareness and advocacy program , Conduct Group meeting on Disability <i>Law</i> , CRC, Violence against Women ,Legal aid support and Health issues(Mental illness ,HIV/AIDS, Disability Prevention, Orientation with student on Disability issues, Early Hearing loss and prevention deafness, Training on skill development- Livelihood /IGAs	Bahadurabad and Hatibhanga Union under Dewangonj Upazilla	Centre for Disability in Development (CDD) & CBM Australia
2017.	Community based rehabilitation activities for development of the person with Disabilities.	Educational Material support Treatment and Medicine support IGAs support for Person with Disabilities	Islampur and Dewangonj Upazilla Under Jamalpur district	Jatio Protibandhi Unnoyan Foundation, Ministry of Social Welfare, Govt.of Bangladesh.

2017.	Improving education and health for deaf blind people in Bangladesh	Awareness and advocacy program for Deaf Blind People and Home based therapy for improving health Counseling service to the Parents	Islampur and Dewangonj Upazilla under Jamalpur District	Centre for Disability in Development (CDD) – Sense International –India and Irish Govt.
2017	Strengthening Capacity and Networking of NSA-S &LA-S on Disability (SCANNED) Project (Technical partner)	Disability Assessment, Awareness raising on Therapy services and information Disseminate, Primary health services ,Eye diseases examination , Hearing assessment ,Assistive Device support and referral for advance treatment.	Islampur Upazilla	Centre for Disability in Development (CDD) , European Union and Light for the World, The Netherlands

Year	Name of Project	Major activities of this Project	Name of donors /Development agency
2016	Maternity Allowance Program for Poor	Training Program on Personnel hygiene, Safe maternity and Care of Pregnant period, Nutrition, Education, Prevention of Early marriage, Family Planning	Directorate of Women affairs

	Mother	,reproductive health (Prevention of AIDS/HIV),Breast Feeding ,Gender and women rights, IGAs, Care of mother and child ,Disability and Disaster management	,Govt. of Bangladesh
2016	Promotion of Human rights of Persons with Disabilities in Bangladesh through Disability Inclusion (PHREPBD-DI)	SHGs formation and operation , Conduct Awareness and advocacy program , Conduct Group meeting on Disability <i>Law</i> , CRC, Violence against Women ,Legal aid support and Health issues(Mental illness ,HIV/AIDS, Disability Prevention , Orientation with student on Disability issues, Early Hearing loss and prevention deafness, Training on skill development-Livelihood /IGAs	Centre for Disability in Development (CDD) & CBM Australia
2016	Community based rehabilitation activities for development of the person with Disabilities.	Educational Material support Treatment and Medicine support IGAs support for Person with Disabilities	Jatio Protibandhi Unnoyan Foundation, Ministry of Social Welfare, Govt.of Bangladesh.
2016	Improving basic Health and effective education of the Deaf people in	Awareness and advocacy program for Deaf Blind People and Home based therapy for improving health Counseling service to the Parents	Centre for Disability in Development (CDD) – Sense International –India

	Bangladesh		and Irish Govt.
2016	Strengthening Capacity and Networking of NSA-S & LA-S on Disability (SCANNED) Project (Technical partner)	Disability Assessment, Awareness raising on Therapy services and information Disseminate, Primary health services ,Eye diseases examination , Hearing assessment ,Assistive Device support and referral for advance treatment.	Centre for Disability in Development (CDD) , European Union and Light for the World, The Netherlands
2015-2016	Community Based Rehabilitation for Person with Disabilities of Rana Plaza Collapse in Bangladesh	Training on skill development –Livelihood /IGAs Medicine support Rehabilitation therapy support Counseling and Motivation	Handicap International
2015-2017	Promotion of Human Rights of Person with Disabilities in	SHGs formation and operation , Conduct Awareness and advocacy program , Conduct Group meeting on Disability Law, CRC, Violence against Women ,Legal aid support and Health issues(Mental illness ,HIV/AIDS, Disability	Centre for Disability in Development (CDD) and CBM -

	Bangladesh through Disabilities Inclusion .(PHRPBD-DI)	Prevention, Orientation with student on Disability issues, Early Hearing loss and prevention deafness) etc, Training on skill development-Livelihood /IGAs	Australia
2013 - 2015	Promote Rights and Inclusion through Community based Rehabilitation for Lilliane DRRA alliance in Bangladesh (PRICBRNP)	Training on skill development-Livelihood /IGAs Conduct community awareness and advocacy program through discussion meeting, Workshop, for water and sanitation issues with women and adolescent girls. Conduct orientation on disability prevention measures , Awareness on AIDS and its Prevention with different stakeholders (Adolescent girl , New couple and pregnant mother) in the community . Provide cluster based / home based primary rehabilitation therapy service for their better improvement of CWDs. Necessary assistive devices support, Conduct orientation on disability prevention measures with different stakeholders (School students, community people in the community.	DRRA , Dhaka SLF-Netherlands

		<p>Integrating the disable Children into the existing primary schools to promote education among the disabled children of the community.</p> <p>Organize School Based inclusive Sports and Cultural activities for mainstreaming and improving quality life of CWDs.</p> <p>Provide Need based direct Special and Inclusive Educational Support to CWDs</p> <p>Conduct Quarterly meeting with SMC for facilitating school enabling environment.</p>	
2015	Health ,Nutrition and Population Program	<p>Treatment and Medicine support,</p> <p>Nutrition support to Children with Disabilities</p> <p>Material support on Reproductive health and awareness on AIDs and its prevention</p>	Ministry of Health and Family Planning ,Govt. of Bangladesh
2015	Development of the Disabled Children through care and Education	<p>Educational Material support</p> <p>Treatment and Medicine support</p> <p>IGAs support for Person with Disabilities</p>	JPUF , Ministry of Social Welfare Govt. of Bangladesh

2010-2014	Promotion of Human Rights of Person with Disabilities in Bangladesh (PHRPBD)	SHGs formation and operation , Conduct Awareness and advocacy program , Conduct Group meeting on Disability Law, CRC, Violence against Women ,Legal aid support and Health issues(Mental illness ,HIV/AIDS, Disability Prevention, Orientation with student on Disability issues, Early Hearing loss and prevention deafness, Training on skill development-Livelihood /IGAs	Centre for Disability in Development (CDD) and CBM - Australia
2013-2016	Improving basic health and effective education deaf Blind People in Bangladesh	Awareness and advocacy program for Deaf Blind People and Home based therapy for improving health Counseling service to the Parents	Centre for Disability in Development (CDD) and Irish Govt. Sense International (India)
2007-2013	Development of Children with Disabilities through Care and Education	Training on skill development-Livelihood /IGAs Conduct community awareness and advocacy program through discussion meeting, Workshop, for water and sanitation issues with women and adolescent girls. Conduct Training / orientation on disability prevention measures, Awareness on AIDS and its Prevention with different stakeholders (Adolescent girl and pregnant	Manusher Janno Foundation (MJF)

		<p>mother) in the community.</p> <p>Provide cluster based / home based primary rehabilitation therapy service for their better improvement of CWDs.</p> <p>Necessary assistive devices distribution in to disabled like as Hearing aid, wheel chair, crutch for their increase mobility and accessibility in the community.</p> <p>Conduct orientation on disability prevention measures with different stakeholders (School students, community people in the community .</p> <p>Integrating the disable Children into the existing primary schools to promote education among the disabled children of the community.</p> <p>Organize School Based inclusive Sports and Cultural activities for mainstreaming and improving quality life of CWDs.</p> <p>Provide Need based direct Special and Inclusive Educational Support to CWDs</p> <p>Conduct Training with School teacher and Quarterly meeting with SMC for facilitating school enabling</p>	
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		environment. Provide educational resource materials to Develop class resource /library for Providing quality education of CWDs.	
2013-2015	Reaching Out School children Project (ROSC) Ananda School	Establish Educational Centre /Ananda School , awareness on education and health , SMC meeting and support to operating Centre.	Ministry of Education Govt. of Bangladesh
2014	Awareness raising and Rehabilitation Project	Awareness raising program on Disabilities and Home based therapy for improving health Counseling service to the Parents	Centre for Disability in Development (CDD) and EC, Handicap International
2013-2014	Empowerment of Intellectual Disabilities, Inclusion	Training with School teacher on Disabilities, Awareness raising program on Disabilities and Home based therapy for improving health and Inclusive education/Pre schooling ,Counseling service to the Parents	BPKS and MIUSA ,USA
2012-2013	Rural Infrastructure Improvement	Training with Member of UP ,School teacher/SMC and Market management Committee on Disabilities, Awareness raising program on Disabilities/ Organize	Centre for Disability in Development (CDD) and LGED .

	Project-2	disabilities fare ,and Home based therapy for improving health and Inclusive education/Pre schooling ,Counseling service to the Parents	Govt of Bangladesh
2004-2007	Adolescent Girls Development Program	Basic Literacy/ education with establishing Centre Orientation Reproductive Health , Awareness on AIDs/STD and its Prevention , Training on Child rights Training on Lively hood /IGAs and support Awareness raising program on Disabilities	USC Canada Bangladesh
2005-2006	Mainstreaming education of Children with Disabilities	Training with School teacher on Disabilities, Awareness raising program on Disabilities and Home based therapy for improving health and Inclusive education/Pre schooling ,Counseling service to the Parents ,Assistive Device support to PWDs	Centre for Disability in Development (CDD) and Dark & Light Netherlands
2006-2007	Reaching Out School children Project (ROSC) Ananda School	Establish Educational Centre /Ananda School , awareness on education and health , SMC meeting and support to operating Centre.	Ministry of Education Govt. of Bangladesh

<p>2002 - 2005</p>	<p>Development of the Destitute , Disadvantaged Children through care and Education</p>	<p>Conduct community awareness and advocacy program through discussion meeting, Workshop, for water and sanitation issues with women and adolescent girls.</p> <p>Conduct Training / orientation on disability prevention measures , Awareness on AIDS and its Prevention with different stakeholders (Adolescent girl , New couple and pregnant mother) in the community .</p> <p>Provide cluster based / home based primary rehabilitation therapy service for their better improvement of CWDs.</p> <p>Necessary assistive devices distribution in to disabled like as Hearing aid, wheel chair, crutch for their increase mobility and accessibility in the community.</p> <p>Conduct orientation on disability prevention measures with different stakeholders (School students, community people in the community .</p> <p>Integrating the disable Children into the existing primary schools to promote education among the disabled children of the community.</p> <p>Organize School Based inclusive Sports and Cultural</p>	<p>SKN- Netherlands</p>
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		<p>activities for mainstreaming and improving quality life of CWDs.</p> <p>Provide Need based direct Special and Inclusive Educational Support to CWDs</p> <p>Conduct Training with School teacher and Quarterly meeting with SMC for facilitating school enabling environment.</p>	
2003-2013	Development of the Disabled Children through care and Education	<p>Educational Material support</p> <p>Treatment and Medicine support</p> <p>IGAs support for Person with Disabilities</p>	JPUF, Ministry of Social Welfare Govt. of Bangladesh

At present PROSHIPS is implementing programs on:

01. Community Awareness and advocacy Program:

- Conduct community awareness and advocacy program through discussion meeting, Workshop, Mass gathering, Human Chain for disabilities issues, Violence against Children (VAC) Awareness on HIV/AIDS and its Prevention etc.

- Awareness campaign would be carried out on the importance and necessity of reducing the rate of disability and primary health in the community.
- Observation on International Human rights Day, Child rights week on CRC , International /National day on Disability (Autism Day, International Ear car Day, International White cane safety day) World Health Day and, International Day of Disaster Reduction etc.

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02. Primary health care Program.

- Conduct community awareness and advocacy program through discussion meeting, Workshop, for water and sanitation issues with women and adolescent girls.
- Conduct orientation on disability prevention measures, Menstruation Hygiene ,Awareness on HIV/ AIDS and its Prevention with different stakeholders (Adolescent girl , New couple and pregnant mother) in the community .
- Door to door counseling, motivational campaign for rate of reduce disability.
- Provide cluster based / home based primary rehabilitation therapy service for their better improvement of CWDs.
- Conduct eye diseases treatment camp and ear diseases treatment and Prevention of Early hearing loss for preventive disabilities..
- Operation /surgical treatment like as eye, clap-foot, clap-lip; clap-flat etc., to disable children for preventive and rehabilitation measures.
- Necessary assistive devices distribution in to disabled like as Hearing aid, wheel chair, crutch for their increase mobility and accessibility in the community.
- Conduct orientation on disability prevention measures with different stakeholders (School students, community people in the community .

03. Education Program.

- Operating learning Centre for the Development of Children with Disabilities (CWDs) in the community.
- Integrating the physically disabled and mildly hearing impaired children, Low vision children and mild intellectually disabled into the existing primary schools to promote education among the disabled children of the community.
- Organize School Based inclusive Sports and Cultural activities for mainstreaming and improving quality life of CWDs.
- Provide Need based direct Special and Inclusive Educational Support to CWDs to ensure their Continuation and Promote Participation in school and improving their performance.
- Operate Special need school for the all type of disabled children in the Community.
- Conduct Quarterly meeting with SMC for facilitating school enabling environment.
- Provide educational resource materials to Develop class resource /library for Providing quality education of CWDs.

04. Livelihood and Training Program.

- Conduct orientation/training on disability and child rights issues with School Students and others stakeholder.
- Orientation /Training on different IGAs for Person with disabilities(Adult and young Adolescents) on changes of their livelihood .
- Conduct continued skill development training for PROSHIPS staff members
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05. Empowerment Program

- Formation of School based Child Club for Participation in Mainstreaming activities and increasing their knowledge of Child rights issues. .
- Formation Disability rights promotion Committee (DRPC) with Local Elites, Teacher, UP members and Disable person for ensuring rights of Person with Disabilities in the community.

- Self Help group (SHGs) formations with Adult Children and Person with Disabilities and their family members for mainstreaming .
- Child Rights Advocacy Forum (CRAF) forming with Young adult Children with Disabilities Empowerment for Inclusive Development.
- CWDs Parents group and School based Committee for all type of Disable children for Experience sharing on their Child development and voice raising on behalf of their Children.

06. Networking, Coordination and Information Dissemination

- Establish strong coordination and communication with the others organizations for Inclusion of Govt safety net Program.
- Maintain network with different disability and child development agencies.
- Introduce proper referral services for the treatment, training and rehabilitation support of the persons with disability and destitute disadvantaged children.
- Published newsletter for child rights, disabilities information and contemporary development issues information dissemination.

Org, Recognize From Govt. and Foreign

Proships is committed to works for Promoting Children with Disabilities Rights and Dignity with Creating enabling environment in the Community. PROSHIPS got recognize from Govt. of Bangladesh and Different Ministry and Foreign bodies. We are bellow details information .

A. Recognize Certificate from Bureau of Educational and cultural Affairs and Bureau of democracy ,Human Rights and labor ,The United States Department of State (USA) for Commitment to advancing disability rights and Participation in Empower Program in the year of 2013 .

B. Recognize Certificate from Jointly Ministry of Social Welfare, Directorate of Social Services National Foundation of Development of the Disable, NADPO, NFOWD for successfully participation of National Disability fair 5th – 9th December 2005.

C. Recognize Certificate from Jointly Ministry of Social Welfare, Directorate of Social Services National Foundation of Development of the Disable, NADPO, NFOWD for successfully participation of National Disability fair 6th – 9th December 2004.

D. Recognize Certificate From EPI Program Under Directorate of Health , Govt. of Bangladesh for Contribution on Polio Free Bangladesh for the year of 2002.

ORGANIZATIONAL MANAGEMENT OF PROSHIPS

PROSHIPS has got a three tier organizational structure. Those are ---

- The General Body
- The Executive Committee

- The Advisory Committee

PROSHIPS comprise a 40 member's General body and 9 members Executive Committee (EC). The Executive Committee is elected for a two-year term by the general body in every alternative annual general meeting. The executive committee is solely responsible for all the activities of the organization.

The Executive Committee selects an Advisory Committee comprising members, including the persons with varied expertise and knowledge in the relevant field, dedicated community organizers, local elites, members of the local authority and most popular and acceptable personalities of the community. Members of this Advisory Committee would contribute to PROSHIPS for its proper implementation of programs and survival.

The General Secretary is carrying out the responsibilities of program implementation, all administrative and support services of the PROSHIPS secretariat. The General Secretary of the organization is working as the ex-officio Member Secretary and the Executive Director of PROSHIPS Secretariat.

The Executive Director is responsible for day-to-day activities of the organization. The staff members provide their every support to the Executive Director and perform their activities with full responsibility. A well-motivated and well-coordinated team of staff is making their endeavors to contribute to the mainstream development of the community. Performances of all the staff members are evaluated systematically and periodically.

List of the Executive Committee Member of Proships

Name of the Members	Date of Birth	Designation	Principle Occupation	Relation with Chief Executi	Experience in disability	Address
Md.Azharul Islam	03.12.69	Chair person/ President	Non Govt. Service	N/A	Caregivers of CP children	Purba takimary Dewangonj, Jamalpur
Mr.Jahangir alam	12.04.69	Vice Chairman	Business	N/A	Founder member	Bhengura, Upazilla- Islampur, Dist: Jamalpur
Mr.Rafiqul Islam	03.12.58	Secretary /CEO	Social work	Self	Since 1987 worked with HICARE and Proships	Digherpar Upazilla- Dewangonj, Dist: Jamalpur
Ms.Jesmin akhter	13.10.93	Asst. Secretary	Teacher	N/A	Women with Disabilities(WWDs)	Pachabahela, Upazilla- Islampur, Dist: Jamalpur
Md .Mahamudul Hasa Feruj	01.05.72	Treasurer	Business	N/A	-	Kulkandi Juderpara Upazilla-Islampur,Dist-Jamalpur
Mizanur Rahaman	01.01.95	EC Member	Non Govt. Service	N./A	Person with Disabilities(PWDs)	Pachbaria, Islampur Upazilla Dist-Jamalpur
Ismail hossen	10.12.73	Do	Agriculture	N/A	Person with Disabilities(PWDs)	Pachabahela, Islampur Upazilla Dist: Jamalpur
Bedena Akhter	10.08.97	Do	Tailoring	N/A	Women with Disabilities(WWDs)	Pachbaria, Upazilla- Islampur Dist: Jamalpur
Md.Nannu shek	01.09.79	Do	Agriculture	N/A	Person with Disabilities(PWDs)	Khalerpar,Gaokura, Upazilla- Islampur, Dist: Jamalpur

FINANCIAL MANAGEMENT :

Over all financial activities of this organization will be governed by specific organizational financial management system. Financial Management team of Proships well organized.

Regular participation of the general members is a great source of inspiration of the management team of Proships. Accountability of the Organization management to its members is positively controlling the behavior, attitude and role of the members of the management team. The Financial management of the organization is very much systematic and transparent. So, that any difficulties or problem of this organization could easily be removed or solved without hampering the activities or objectives. There is no history of mismanagement and misappropriation of resources of the organization so far. The financial matters are handling with special care and due accountability .All financial transactions and accounts are maintained systematically and through a bank account.

- The Chief Executive would be the overall responsible person of all activities of the organization .He would be accountable to the Executive Committee (EC) regarding the implementation of the Project.
- The General members of this organization are the main steers of financial monitoring. The General members review and approve the annual financial budget and activities in the Annual General meeting (AGM) each year.
- The Executive Committee would also be done through quarterly meeting and regularly verifies all organizational activity expenses.
- The Executive Committee is the responsible tire for implementation of activity and finance of the organizational decisions taken by the general members.
- The member secretary / Chief Executive ,on behalf of the executive committee takes over al responsibility of executing the decisions of EC and the General Body.
- The staff members and senior staffs provide their every support to the chief executive and perform their activities with full responsibility

PROCUREMENT MANAGEMENT:

The procurement of goods or services will require complete recording and the expenses must be substantiated by proper documentation. Note that expenditure may not be accepted to the management or donor for procurement if those are not budgeted, allowable and reasonable. A procurement procedure must be followed. In case of extreme emergency which prevents to follow the procedure , prior permission must be sorted from the management . Administrative negligence or delays caused by poor management cannot be invoked to skip the normal procedure. The procedures to be followed for procurement of supplies are listed below.

Approval Committee: A list of approval authorities for procurement along with their approval limit should be kept prior to procurement. The Executive Director /Executive Committee of the organization must approve this list.

Procurement committee: The organization should form a procurement committee consisting of at least 2/3 members. The Executive Director and the accountant should not be included in this procurement committee. The Procurement committee will send their recommendations to ED or his/her designated person will finally approved but Ed will remain accountable for all procurement.

Reporting System

Proships Follow a regular and systematic reporting process using different monitoring and format Accounts coordinator collect data and prepared quarterly, half yearly and annual report of the organization. Chief executive /Director verify all information of the reports and presents in the EC meetings and General meetings regularly. . Every donor give their prescribe financial format for monthly, quarterly and yearly report. Proships follow all of those format for financial reporting. Proships also prepared trail balance, R&P, income expenditure report and balance sheet every year for face internal, External and Donor Audit. Proships have no extra computerized Accounting system but they prepared all of report in computer donor prescribe format.

Audit System:

Proships recruitment of Audit system was very transparent. The project accounts of the organization shall be audited at the end of project or yearly or as to be suggested by concerned donor/funding organization. The consolidated account of the organization as a whole would be audited at the close of each financial year or above mention period . The auditor shall be appointed by the Chief Executive with the approval of the Annual General committee(AGM). For ensuring better financial control the Chief Executive may arrange internal audit for any of the projects or the organization at interval. The Auditors will submit their report addressing the Executive committee.

Bank Information:

The financial matters are handling with special care and due accountability .All financial transactions and accounts are maintained systematically and through a bank account.

All the Grants are handling through Bank account . Proships have a Bank account with Name of Organization.

Account name: **PROTIBANDHI SHISHU SHIEKKHA O PARICHARJA SAMITY (PROSHIPS)**

Account Number : 8710

Bank Name& address: Rupali Bank Ltd. Dharmakura Brance, Dharmakura Bazer, Upazilla- Islampur Dist:
Jamalpur

Manpower of the Organization.

A Group of young and dedicated professionals of varying expertise have been managing the program implementation and technical areas of organization.(PROSHIPS).A team of well –experienced and well equipped Physiotherapist , and local consultant rendering their every supports for smooth implementation of PROSHIPS activities. Staffs members are trained From CDD, SWID Bangladesh , USC Canada Bangladesh , Manusher Janno Foundation (MJF) NFOWD, DRRR etc. The well motivated staff members provide all administrative support and services of the organization under the supervision of the Executive Director, the ex –officio member secretary of PROSHIPS.

Present staff Member of the Organization

A) Organizational /Core staffs , Mention their name & designation.

Sl	Name of Staffs	Designation	Working area	Duration	Remarks
01	Mr.Rafiqul islam	Chief Executive	Head office	From 1999	
02	Begum Rokeya Sarder	Deputy Director	Head office	From 1999	
03	Mr. Habibur Rahaman	Supervisor/CHDRP	Dewangonj Upazilla	From 1999	
04	Mrs.Tazmun Naher	Supervisor/CRT	Jalpur Sader	From 2008	
05	Mrs.Mitali Akhter	Accounts assistant	Islampur Head office	From 2005	
0	Mr.Fazlul Hoque	Teacher	Islampur Upazilla	From 1999	

07	Mr..Provakar Shil	Community Mobilizer	Dewangonj Upzilla	From March 2015	
08	Mrs. Lipi Akhter	Community Educator/Teacher	Islampur Upazilla	From 2012	
09	Shila Akhter	Community Educator/Teacher	Islampur Upazilla	From 2018	
10	Janatul Ferdous Konia	Community Educator/Teacher	Islampur Upazilla	From 2018	
11	Jonaki	Community Educator/Teacher	Islampur Upazilla	From 2018	
12	Asia khatun	Care Taker	Head office	From 2010	